



AGENDA

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| For a SPECIAL meeting of the |
| STANDARDS COMMITTEE |
| to be held on |
| MONDAY, 21 NOVEMBER 2005 |
| at |
| 9.30 AM |
| in |
| COMMITTEE ROOM 2, COUNCIL OFFICES, ST. PETER'S HILL, GRANTHAM |
| Duncan Kerr, Chief Executive |

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|----------------------------|---|
| Committee Members: | Mr. C. Holtom (Chairman), Mr. F. Mann (Vice-Chairman), Councillor Reg Lovelock M.B.E., Councillor John Wilks and Councillor Mike Williams |
| | Parish representatives: Councillor M Exton (Stamford Town Council), Councillor R Rose (Thurlby Parish Council), Councillor T Holmes (Bourne Town Council) and Councillor P Dolby (Braceborough and Wilsthorpe Parish Council) |
| Committee Support Officer: | Rebecca Chadwick 01476 406297 r.chadwick@southkesteven.gov.uk |

Members of the Committee are invited to attend the above meeting to consider the items of business listed below.

- 1. MEMBERSHIP**
- 2. APOLOGIES**
- 3. DECLARATIONS OF INTEREST**

Members are asked to declare interests in matters for consideration at the meeting.

- 4. APPLICATION FOR DISPENSATION BY THE STANDARDS COMMITTEE**

An application has been received from Bourne Town Council for a dispensation for a further six months to enable a resolution to be passed regarding the Council's office accommodation. **(Enclosures)**



BOURNE TOWN COUNCIL

Agenda Item 4 ^{19.05.05}

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Mr Nick Goddard
Monitoring Officer
SKDC
St Peter's Hill
GRANTHAM
NG31 6PZ

16 May 2005

Dear Mr Goddard

Dispensation

On behalf of Bourne Town Council I am currently investigating alternative venues and options on delivering our services with regards to the council office and meeting room, as the current location is not compliant with the DDA, and also raises some issues regarding Health and Safety at Work Act.

The Council's current location (Town Hall) is leased from South Kesteven District Council. The Lease Agreement includes the permanent use of an office and fixed numbers of uses for the meeting room. The Agreement also incorporates the provision of IT equipment and IT support.

Under normal circumstances Bourne Town Council has 15 Councillors involved in the decision making process. However, due to the recent resignation of one member and pending by-election, numbers have dwindled to 14, six of whom are also District Councillors and one who is a Trustee of the most suitable venue (Wake House).

As I understand, the 6 District Councillors, have a prejudicial interest as dual-hatted members whilst discussing a contract between the two authorities, and therefore cannot participate in discussions over the lease.

The Councillor who is a Trustee of Wake House also has a prejudicial interest if Wake House is being considered as an alternative option and will have to be excluded at that point.

Bourne Town Council has asked me to request a dispensation, for this particular item, to allow the inclusion of all members, regardless of individual's membership on other organisations. As the discussion about the Town Hall and/or Wake House will be very much one and the same discussion it is almost impossible to exclude individuals for only certain parts of such a discussion and a dispensation would be very helpful.

Clerk to the Town Council - Mrs N Jacobs

Office Hours: Monday to Friday 9.00 a.m. - 12 Noon and 1.00 p.m. - 3.00 p.m.

I am sure you are aware that the District Councillors that I have referred to include the current Leader of SKDC and holder of the Financial Portfolio, the Chairman of SKDC, the Economic Development Portfolio holder of SKDC, and the Vice-Chairman of Planning at SKDC, as well as two others.

The area of responsibility of the Wake House Trustee is the Maintenance of the building.

I am currently still seeking quotations and information for various options and therefore am not able to identify the actual date for this item to be discussed by the Council. However, I believe it will still take a few weeks before I am in the possession of all the necessary information.

I hope that a dispensation can cover the item for discussion, whether it takes one or two meetings of a Committee and then Full Council to fully resolve all aspects of the issue, rather than an Agenda Item of just one meeting.

I look forward to hearing from you.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Nelly Jacobs', written in a cursive style.

Nelly Jacobs
Town Clerk



BOURNE TOWN COUNCIL

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Mr N Goddard
Monitoring Officer
SKDC
St Peter's Hill
GRANTHAM
NG31 6PZ

11 October 2005

Dear Mr Goddard

DISPENSATION OF 19 MAY 2005

The dispensation granted by the Standards Committee expires on 18 November 2005. The issues regarding the Council's accommodation have not been resolved yet and are likely to extend over the granted time scale.

Please note that since my letter applying for a dispensation the position of Bourne Town Council has changed slightly. The vacancy at the time of my letter on 16 May has now been filled. The new member is an employee (property surveyor) of SKDC who has been closely involved with regards to possible alterations to the Town Hall.

In view of the changes in membership and continuing investigations into all possible options, I would be grateful if the Standards Committee would reconsider the Council's application and grant a dispensation for a further 6 months.

I look forward to hearing from you.

Yours sincerely

Nelly Jacobs
Town Clerk

*receive next 7 days
FC*